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No. 90, Port Blair, Wednesday, April 7, 2010

ANDAMAN AND NICOBAR ADMINISTRATION
OFFICE OF THE LABOUR COMMISSIONER
DIRECTORATE OF EMPLOYMENT & TRAINING

NOTIFICATION

Port Blair, dated the 7th April, 2010

No. 86/2009/F.No. D7/Admn.-15(31)/99-LC.— In exercise of the powers conferred by the proviso to article 309 of the Constitution of India, read with the Government of India, Ministry of Home Affairs, Notification No. U-14/3/60-ANL dated 11th April, 1960, and in supersession of Administration's Notification No. 87/F.No. 73-73/84-H&R dated 9th March, 1987, the Lieutenant Governor (Administrator), Andaman and Nicobar Islands, hereby makes the following rules regulating the method of recruitment to the post of **Assistant Employment Officer** in the Directorate of Labour & Employment & Training of the Andaman and Nicobar Administration, namely:-

1. SHORT TITLE AND COMMENCEMENT:-

- These Rules may be called the Andaman and Nicobar Administration (Assistant Employment Officer) in the Directorate of Labour & Employment & Training Recruitment Rules, 2010.
- They shall come into force on the date of their publication in the Official Gazette.

2. NUMBER OF POST, CLASSIFICATION AND SCALE OF PAY:-

The number of posts, their classification and scale of pay attached thereof, shall be as specified in paras 2 to 4 of the said Schedule annexed thereto.

3. METHOD OF RECRUITMENT, AGE LIMIT AND OTHER QUALIFICATIONS:-

The method of recruitment, age limit, qualifications and other matters relating to the said posts shall be as specified in paras 5 to 15 of the said Schedule.

4. DISQUALIFICATIONS:- No person —

- Who has entered into or contracted a marriage with a person, having a spouse living, or
 - Who, having a spouse living has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said posts:

Provided that the Central Govt. may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any persons from the operation of this rule.

5. POWER TO RELAX:-

Where the Lieutenant Governor (Administrator), Andaman and Nicobar Islands is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, and in consultation with the Union Public Service Commission, if necessary, relax any of the provision of these rules with respect of any class or category of persons.

6. SAVING:-

Nothing in these rules shall effect reservations, relaxation of age limit and other concessions required to be provided for candidates belonging to the Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Lt. General (Retd.) Bhopinder Singh
LIEUTENANT GOVERNOR,
 Andaman and Nicobar Islands.

By order of Lieutenant Governor,

Sd/-
(MADHU)
Additional Secretary (Labour)/Labour Commissioner
Director of Employment & Training

SCHEDULE

Recruitment Rules to the post of 'Assistant Employment Officer' in the Department of Labour, Employment & Training, A&N Administration

1.	Name of Post	Assistant Employment Officer
2.	No. of Posts	02 (Two) 2010 Subject to variation dependent on workload
3.	Classification	General Central Service Group 'C', Non-Gazetted, Non-Ministerial
4.	Pay Band & Grade Pay/Scale of Pay	PB-1 Rs. 5200-20200 + GP Rs. 2800
5.	Whether selection post or non-selection post	Not applicable
6.	Whether benefit of added years of service admissible under Rule 30 of the CCS (Pension) Rules, 1972	No
7.	Age limit for direct recruits	18-33 years for male and 18-38 years for female (Relaxable for Govt. Servants upto 5 years in accordance with the instructions or orders issued by the Central Govt.) Note : The crucial date for determining the age limit shall be the closing date for receipt of names from Employment Exchange/application from candidates
8.	Educational and other qualifications required for direct recruits	<u>Essential:</u> 1. Degree in Psychology/Statistics/Economics/Commerce / Social Work from a recognized university or equivalent 2. 3 yrs. experience in employment counseling/vocational guidance, including experience of handling manpower problems and collection of data concerning occupation/vocation Note. 1. Qualifications are relaxable at the discretion of Lt. Governor, A&N Islands in the case of candidates otherwise well qualified

		Note. 2. The qualifications regarding experience are relaxable at the discretion of Lt. Governor in case of candidates belonging to Scheduled Tribe if, at any stage of selection, the Lt. Governor is of the opinion that sufficient number of candidates from this community possessing the required experience are not likely to be available to fill up the vacancies reserved for them
9.	Whether age and educational qualifications prescribed for direct recruitment will apply in the case of promotion	Not applicable
10.	Period of probation, if any	02 (Two) years
11.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods	100% by direct recruitment
12.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	No change
13.	If a DPC exists, what is its composition ?	<u>Group 'C' DPC (for confirmation) consisting of :</u> 1. Secretary (Labour), A & N Admn. - Chairman 2. Labour Commissioner & DE&T - Member 3. Assistant Labour Commissioner - Member
14.	Circumstances in which UPSC is to be consulted in making recruitment	Not applicable
15.	Job Description	Attached as Annexure I

Annexure I

Column No. 15 :

DUTIES AND FUNCTIONS OF ASSISTANT EMPLOYMENT OFFICER

1. Responsible for registration process in Sub-Employment Exchange and to manage work at Sub-Employment Exchange.
2. Any other work/job assigned by the controlling authority from time to time.